Curriculum Committee

**November 2, 2018** (8-9:30am, CC127)

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: Karen Ash, Dustin Bare, Dave Bradley, Nora Brodnicki, Frank Corona (Chair), Jeff Ennenga, Megan Feagles (Recorder), Ida Flippo, Sharron Furno, Darlene Geiger, Sue Goff, Shalee Hodgson, Jason Kovac, Jim Martineau, Lupe Martinez, Mike Mattson, Lilly Mayer, Jeff McAlpine (Alternate Chair), Suzanne Munro, Scot Pruyn, Lisa Reynolds, Cynthia Risan, Tara Sprehe, Sarah Steidl, Dru Urbassik, Helen Wand, MaryJean Williams (Alternate Chair)

**Guests:** Bev Forney, Laurette Scott

**Absent**: ASG, Rick Carino, Elizabeth Carney, Kara Leonard, David Plotkin

1. **Welcome & Introductions**
2. **Approval of Minutes**
	1. Approval of the October 19, 2018 minutes

**Motion to approve, approved**

1. **Consent Agenda**
	1. Course Number Changes
	2. Course Credits/Hours Change
	3. Course Title Change
	4. Reviewed Outlines for Approval

**No items on the Consent Agenda this meeting.**

1. **Informational Items**
	1. **Program Learning Outcomes**
		1. Administrative Professional, AAS
		2. Administrative Assistant, CC
		3. Administrative Assistant Training, CC
			1. Bev Forney presented
			2. All the PLOs are now nested within the AAS
			3. The smallest Certificate had more PLOs than the AAS before the review
	2. **WR-149 Implementation Term**
		1. WR-149 was approved at 2 credits (formerly 1 credit) to be implemented in 19/SU. A course change that affects a program (DMC), goes into effect the following academic year.
		2. Since DMC, AAS was approved for 19-20 without the course, and since there are no DMC students who need the course this year, the English Department is planning to offer the 2 credit course in 19/SP.
2. **Old Business**
	1. **Curriculum Management Software Webinar Update**
		1. Dru Urbassik presented
			1. CourseLeaf webinar was last week
			2. DigArc webinar – 11/8/18, 1:30-3pm, CC127
			3. Smart Catalog webinar – 11/14/18, 1-2pm, CC127
		2. Webinars will be recorded. Vendors are working on getting sandboxes for folks to try out the software on their own.
		3. The Curriculum Office will continue to keep the Committee updated
3. **New Business**
	1. **Review Teams/Sub-Committees Review Methods**
		1. Are the Review Teams and Sub-Committees interested in sharing their review methods?
			1. The Committee is interested in bringing this back for next time (November 16th)
	2. **Cooperative Work Experience (CWE) Student Learning Outcomes (SLOs)**
		1. Dru Urbassik presented
		2. Global Student Learning Outcomes were approved through Curriculum Committee on 6/30/16. Do they apply to the -180 courses? Or just the -280’s?
			1. The minutes from past meetings aren’t clear
			2. Dustin confirmed that the -180 courses are for High School and therefore those students have a much different experience that students taking -280 courses
			3. The Curriculum Office will look at how many -180s are out there, whether or not programs are affected. Will reach out to Education Partnerships for some background information.
			4. Bring back for November 16th
	3. **Program Amendments**
		1. CTE Instruction, CC
			1. Laurette Scott presented
			2. Increase credits from 21 to 28-30
			3. Added in MTH and WR requirement
			4. Oregon Teacher Standards and Practices Commission, the licensing body, proposed new standards, the changes to the certificate reflect those changes.
			5. The courses that were removed are still offered

**Motion to approved, approved**

1. **Anything else for the Good of the Order**
	1. Darlene Geiger presented
		1. AJ Smith - mini grant for training for integrated education and training models
		2. Training November 9, 9-4:30
		3. Pilot with Horticulture in Winter
		4. Funding to support part-time faculty attendance

*-Meeting Adjourned-*

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| **Next Meeting: November 16, 2018 CC127 8-9:30am** |